



## **Maître D'**

Company XIV / Théâtre XIV / AMDM Productions

Pay: \$30.00/hr guarantee (including tips)

Paid Training: \$15/hr

Schedule: 2 - 4 shifts per week (14-32 hours per week)

Holidays: Must work holidays (Thanksgiving, Christmas, New Year's Eve)

## **SUMMARY**

Are you a Drag King/Queen, distinctive night life personality or burlesque/boylesque seductress interested in contributing to an opulent, inclusive, fabulously queer theatrical environment in Bushwick, Brooklyn? Théâtre XIV is searching for unique Maître D's with experience in the service industry to ensure our patrons have a glitteringly glamorous night from start to finish. Duties include checking guests in at will call, preparing bar pre-orders, schmoozing with VIP's, propagating warm-hearted, lovely environment values and troubleshooting any service/guest/ticketing issues that arise nightly. We are seeking a candidate with extremely positive energy, generosity of spirit and a robust zest for providing exceptionally confident customer service. Bartending, cocktail serving, hosting, box office, administrative, performance experience and a fetish for wearing corsetry / heels / over-the-top costuming a huge plus. We encourage all genders, ethnicities, bodies and ages to apply. Think you would love to Maître d' at XIV? Let's chat honey.

## **THÉÂTRE XIV**

Company XIV fuses burlesque, circus, opera, dance, theater and decadent design to create one-of-a-kind theatrical experiences inspired by the court culture which flourished under the reign of Louis XIV. Founded by Artistic Director Austin McCormick in 2006, the company produces 360-degree immersive productions at its 175-seat Théâtre XIV in Bushwick, Brooklyn. XIV's commitment to pushing boundaries is unparalleled, creating immersive and genre-defying baroque burlesque productions including *Queen of Hearts*, *Cinderella*, *Nutcracker Rouge* and *SEVEN SINS*.

Théâtre XIV offers a food and beverage program for patrons including themed cocktails, champagne and absinthe menus and a selection of treats. Additional curated cocktail and food pairings are served to VIP patrons. Service is an extension of performance and is an integrated, highly choreographed aspect of the patron experience. Théâtre XIV seeks an energetic, creative

and savvy individual who will manage the daily front of house operations and staff, the food and beverage program and take a leadership role in facilities and equipment maintenance. This position reports to the FOH Manager.

Company XIV celebrates human diversity and encourages all qualified candidates to apply, including LGBTQIA+, people of color, immigrants and differently-abled people.

#### RESPONSIBILITIES

- Provide exceptional customer service
- Liaise with FOH & Stage Management
- Print tickets, will call lists & sales reports
- Review VIP patrons
- Arrange audience seating & tables
- Assemble & set pre-ordered food, beverages & gifts
- Greet patrons
- Process walk-up ticket sales
- Process seat upgrades
- Proactively deescalate intoxicated guests, resolve seating conflicts & troubleshoot other patron issues
- Enforce house rules including noise & photography regulations
- Manage late seating
- Bartend as needed
- Open & pour champagne for guests
- Deliver VIP food items
- Open & close curtains as needed
- Buss dishes
- Clean & polish dirty dishes

#### QUALIFICATIONS

- Candidate must have a genuine love for providing exceptional customer service
- 2+ years serving experience
- 2+ years bartending experience
- 2+ years hosting experience
- New York State Health Protection Card
- Experience with G Suite (Google Drive, Sheets, Calendar, etc.) preferred
- Experience with Square POS a plus
- Experience with Stripe a plus

#### SCHEDULE

The Maître D's are expected to work 2-4 seven hour shifts per week. Performances are typically scheduled Thursdays - Sundays with exceptions during peak seasons when there may be up to 8 performances per week. Maître D's are expected to work doubles, Thanksgiving, Christmas Eve, New Year's Eve and other holidays.

**APPLY**

To apply, please send a brief cover letter, PDF resume, headshot/photos & Instagram handle to [jobs@companyxiv.com](mailto:jobs@companyxiv.com) with “MD” as the subject.